J.25 – Temporary Adjuster Licence Policy

Version 1.0 | December 14, 2021

1. Regulatory Authority

Council Rule 2(9) allows for the issuance of temporary adjuster licences:

> *"In the event of a catastrophe or disaster Council may issue a temporary insurance adjuster licence to an individual to adjust a specific loss on behalf of an insurer."*

A temporary adjuster licence will authorize the adjuster to adjust only the named event and the determination of whether an event qualifies as a catastrophe or disaster will be determined by the CEO.

2. Applicant Requirements

- Applicants will be required to submit a temporary adjuster application form online or via email.
- Applicants must be licensed in their home jurisdiction for the same level of licence as applied for.
- Applicants must be authorized to represent a licensed adjusting firm in British Columbia.
- Applicants applying for a temporary adjusting licence, must identify which catastrophic event they are applying for.
- Applicants must satisfy all suitability checks including suitability issues with other regulators and checks for money laundering and terrorist affiliations.
- Applicants remain accountable to understand and abide by Council Rules and Code of Conduct.

3. Requirements Waived

- Criminal Record Check.
- Council Rules Course.

4. Processing Times

It is anticipated that completed applications will be processed within 1 business day.

5. Licence Parameters

Temporary adjuster licences are valid for three months. There will be no extensions to the temporary licence. The temporary licensee subsequently must apply and fully qualify for a licence if they wish to continue their practice in British Columbia after the temporary licence is cancelled.